



***Embassy of the United States of America
Consular Section, Immigrant Visa Unit
Bangkok, Thailand***

**APPOINTMENT PACKAGE FOR 'K' VISA APPLICANTS
(Packet 4)**

Dear Visa Applicant:

The person(s) listed on the attached appointment letter should appear in the U.S. Embassy Bangkok's Consular Section waiting room (located at 95 Wireless Road, Lumpini, Bangkok) on the date and time specified in the appointment letter. If any of the person(s) listed on the attached letter cannot come to the appointment, please inform the Embassy Consular section by email to visasBKK@state.gov as soon as possible. In order to prepare for your interview, please follow the attached instructions.

SPECIAL NOTE ABOUT EVIDENCE OF RELATIONSHIP

In order to process your case, visa officers must be convinced of your relationship with the petitioner. You must bring to your interview sufficient evidence that you have a legitimate ongoing relationship with the petitioner, such as photographs, letters, detailed phone records from telephone companies (prepaid phone cards lacking call details are not acceptable), e-mails, old household registries and/or any other evidence that demonstrates your relationship with the petitioner over time. Failure to bring these items will at minimum delay your case and may even result in revocation of your immigrant visa petition. If the Consular Officer is not convinced of your relationship with the petitioner, he/she may require you to submit further evidence. Petitioners are not permitted to be present at the interview unless specifically requested by the interviewing officer.

FIRST: Complete the required **medical examination**. *Instructions for Medical Examination* are attached.

SECOND: THE DAY OF YOUR APPOINTMENT

ARRIVE ON TIME

- Bring your interview appointment letter (if applicable).
- If you learned your appointment date from our website http://bangkok.usembassy.gov/immigrant_visas.html and do not have an interview letter, you should come to the Consular Section waiting room on the day of your scheduled appointment. You will be allowed to enter **only** at the time of your scheduled appointment.
- Make sure that everyone listed on the appointment letter brings all required documents that were not submitted prior to the appointment. Arrange documents in the order found in the *List of Documents* below.
- You are responsible for all information provided in your application. All information is subject to verification.
- The visa interview process may take several hours. Please be prepared to clear your schedule, and have breakfast before arriving at the Embassy.

- If the Consular Officer requests additional information or documents during your interview, you will need to **mail** them in to this address:
U.S. Embassy Bangkok
120-122 Wireless Road
Lumpini, Patumwan
Bangkok 10330
Attn: CONS/IV

CHILDREN UNDER 14 YEARS OF AGE

- A parent or legal guardian should accompany the minor to the visa interview. If a parent or legal guardian cannot attend the interview, another adult may bring a **notarized letter** from the parent or legal guardian authorizing him/her to be the parent's representative.

WAIT UNTIL YOU RECEIVE YOUR VISA TO MAKE TRAVEL PLANS

No assurance can be given in advance that a visa will be issued. Your case will be carefully reviewed by the Consular Officer to determine your eligibility based on U.S. immigration law. **You are advised not to make any travel arrangements, such as resigning from employment, selling property, or purchasing travel tickets until you have physically received your visa.** K1 and K2 visas are valid for six months and are good for one entry into the United States. K3 and K4 are valid for 24 months and are good for multiple entries into the United States.

PURCHASE A MAILING ENVELOPE

On the day of your interview, you must purchase an envelope costing 350 Baht (payable only in cash) from the Thailand Post counter in the interview waiting area for the return of your documents at the conclusion of your case. You must provide the mailing address in Thailand where you want to receive your documents.

WARNING

The Consular Section does not endorse or have a "special relationship" with any individual or business that offers advice or assistance with the visa process. No one can guarantee the issuance of a visa to you. All U.S. government forms are free. Beware: many visa applicants lose money or are permanently barred from the United States as a result of misleading information and fraudulent applications provided by visa consultants.

Any document or information presented in connection with your immigrant or K visa application may be investigated. **Any attempt to misrepresent a material fact to the Consular Officer may make you permanently ineligible to obtain a visa.**

By law, an immigrant visa petitioner may be imprisoned for up to five years, fined up to \$250,000, or both for entering into a marriage contract for the purpose of evading any provision of US immigration laws. In addition, a petitioner may be fined up to \$10,000 and imprisoned for up to five years, or both, for knowingly and willfully falsifying or concealing a material fact or using any false document in submitting a petition.

Inquiries about visas can be made via: visasbkk@state.gov. Inquiries should include "IV Inquiry" and the case number (which usually begins with "BNK") in the subject line. No inquiries will be accepted by telephone.

ENCLOSURES:

Appointment Letter
List of Documents
Instructions for Medical Examination

LIST OF DOCUMENTS

Original documents that were not previously submitted MUST be presented at the interview. You do NOT have to provide documents that you have already submitted to the IV Unit at an earlier stage. You may need to provide updates of some documents which expire over time.

Medical examination report forms normally expire after 6 months. Thai police certificates and I-864 and I-134 Affidavit of Support forms are normally valid for one year and must be accompanied by a copy of the most recent year's income tax return. Please provide new documents if the current ones have expired.

The Embassy will return most original documents provided for review.

All documents not in English or Thai must be accompanied by certified English translations.

- ❑ **PASSPORT:** The passport must be valid for travel to the United States and have at least six (8) months of validity beyond the visa issuance date. Immigrant visas are issued in the same name which appears on the applicant's passport. If you have changed your name due to marriage and would like the visa to reflect the change, your passport must first be amended to include the new name but it is not required that you change your name. Your passport must also show your correct date and place of birth as indicated on your civil documents. Any discrepancies should be corrected by the relevant authorities prior to your interview.
- ❑ **PREVIOUS PASSPORT(S):** Applicants who have traveled outside of Thailand should present all previous passports and document any lost or missing previous passports or visas.
- ❑ **BIRTH CERTIFICATES:** The applicant's birth certificate must contain the seal or signature of the official custodian to the record or show that it is an extract from an official record. If you or any children were adopted, you must also submit the final adoption decree. You must also submit birth certificates for all unmarried children under age 21, even if they are not applying for a visa.
- ❑ **UNOBTAINABLE BIRTH CERTIFICATES:** If an official birth certificate is not obtainable, present the best possible secondary identity evidence, such as a family register along with an ID card, a baptismal certificate, hospital certificate, school records, and/or a notarized affidavit from the applicant's parents.
- ❑ **NAME CHANGE CERTIFICATE(S):** Required if the petitioner, applicant, applicant's parents or applicant's children have changed their first name or last name at any time. Name change certificates are required for ALL name changes.
- ❑ **MARRIAGE CERTIFICATES:** Both Petitioner and Beneficiary must present all of their official marriage certificates.
 - **Stepchildren K4 cases:** Marriage certificate of your biological parent and Petitioner. *Your parent and the petitioner must also present proof of the termination of any previous marriages.*
- ❑ **TERMINATION OF PREVIOUS MARRIAGES:** If either the petitioner or applicant was previously married, please provide proof of termination of that marriage (e.g. death certificate of spouse, final divorce decree or annulment).
 - **K2 and Stepchildren K4 cases:** Your biological parent and the petitioner must present all marriage certificates and proof of the termination of any previous marriages.
- ❑ **OFFICIAL GRANT OF PERMANENT CUSTODY FOR MINOR CHILDREN:** Please bring an official grant of permanent custody of each child who will accompany you. Evidence of

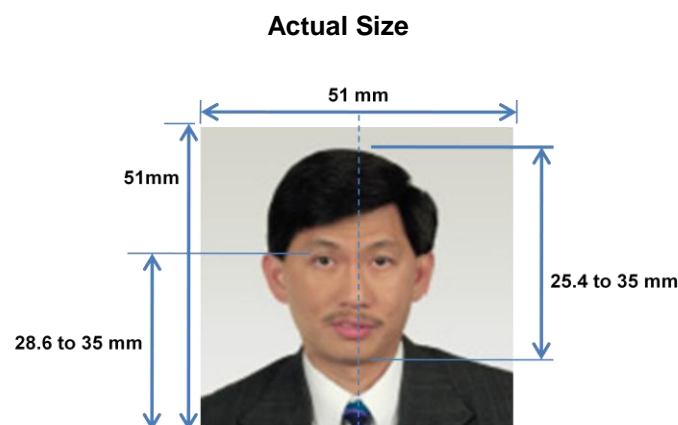
permanent custody is also needed at the time of child's application if the child follows to live with the parent in the United States at a later date.

Please submit an official consent statement from the non-applicant parent granting **permanent** custody for each child to emigrate to and live permanently in the US with the traveling parent. More information on how to execute the consent can be found at: <http://photos.state.gov/libraries/thailand/591452/iv/consent0112.pdf>. If a statement of consent is not possible, we will accept a court order of sole custody.

- ❑ **IMMIGRATION RECORDS:** Applicants who have been denied admission to the United States, who have requested a legal status extensions, those who have changed status, applied for asylum, been deported, or granted voluntary departure from the United States must bring all relevant documentation.
- ❑ **APPLICATION FORM [DS-230](#), PART 1:** Downloadable from <http://www.state.gov/m/a/dir/forms/>
- ❑ **APPLICATION FORM [DS-156](#):** Please enter your data directly at <http://www.state.gov/m/a/dir/forms/> and print the form out once all the blocks are filled out. The completed printed form will include a unique barcode. If your children will apply with you, each child is required to submit a separate Form DS-156.
- ❑ **APPLICATION FORM [DS-156K](#):** For K-1 principal applicant only. Downloadable from <http://www.state.gov/m/a/dir/forms/>
- ❑ **APPLICATION FORM [DS-157](#):** Downloadable from <http://www.state.gov/m/a/dir/forms/>
- ❑ **PHOTOGRAPHS:** Two (2) COLOR frontal view photographs for **each** applicant.

Photographs must meet the following requirements:

- Photos must be 2 x 2 inches (50 x 50 mm)
- Color photograph
- White background
- No borders
- Applicant must face the camera directly
- Applicant's face must cover at least 50% of the area of the photo.
- Both ears must be visible.
- No earrings.
- No head covering.
- Photo must be recent (taken no more than six months ago).
- Print name of applicant on the back of the photo



- ❑ **APPLICATION FEE:** Each K Visa applicant must pay in Thai Baht the equivalent of a **US\$240** non-immigrant visa fee, which is non-refundable, at any Thai Post Office. Please mail in the receipt, which is valid for one year.

- ❑ **EVIDENCE OF FINANCIAL SUPPORT:** The petitioner must present evidence that neither the applicant nor any dependent children (if applicable) will become a public charge in the United States. A Form I-134 (Affidavit of Support) signed by the petitioner must be submitted with a copy of the petitioner's current year tax return (Form 1040). The petitioner's income must meet the [poverty guidelines](#) at the time of Affidavit of Support filing.
 - Form [I-134](#) is downloadable from <http://www.uscis.gov> (Immigration Forms)
 - If your petitioning fiancé(e) submitted a Form I-134 with your petition over one year before your interview date it must be updated and include a copy of the current year income tax return.

- ❑ **POLICE RECORDS:** Each applicant aged 16 years or over is required to submit a certificate from the appropriate judicial or police authorities from the country of the applicant's nationality or current residence. *Instructions for Thai Police Clearance Certificate* can be obtained from <http://photos.state.gov/libraries/thailand/591452/iv/thaipc.pdf>.

- ❑ **FOREIGN POLICE RECORDS:** Each applicant is required to submit a certificate from the appropriate judicial or police authorities from all countries (except for the United States) where the applicant has resided for twelve months or more since attaining the age of sixteen.
 - For countries maintaining national police records, a certificate from the national police or judicial authorities must be submitted.
 - For countries not maintaining national police records, a certificate must be obtained from each locality.
 - A police certificate must also be obtained from the police authorities of any place where the applicant has been arrested for any reason, regardless of the length of residence.
 - Police records from certain countries are considered unobtainable. Follow this link for instructions on how to obtain police certificates from other countries: <http://travel.state.gov/visa/ reciprocity/index.htm>

- ❑ **COURT AND PRISON RECORDS:** Persons arrested or convicted of a crime for any reason in any country (including the United States) must present a certified copy and an English translation of each court record and any prison record, regardless of whether the charges were dropped, the applicant was eventually found innocent, or benefited from an amnesty, pardon or other act of clemency.
 - The section of law which indicates the maximum penalty and an English translation must be submitted along with each court record.

- ❑ **MARITAL STATUS CERTIFICATE:** Required if you have a child born out of wedlock, without a registered the marriage. An example of this form can be downloaded from http://photos.state.gov/libraries/thailand/591452/iv/marital_status_cert.pdf. This letter must be issued by a legal authority (Amphur or Court).

- ❑ **EVIDENCE OF RELATIONSHIP:** In order to process your case, visa officers must be convinced of your relationship with the petitioner. You must bring to your interview sufficient evidence that

you have a legitimate ongoing relationship with the petitioner, such as photographs, letters, detailed phone records from telephone companies (prepaid phone cards lacking call details are not acceptable), e-mails, old household registries and/or any other evidence that demonstrates your relationship with the petitioner over time. Failure to bring these items will at minimum delay your case and may even result in revocation of your immigrant visa petition. If the Consular Officer is not convinced of your relationship with the petitioner, he/she may require you to submit further evidence. Petitioners are not permitted to be present at the interview unless specifically requested by the interviewing officer.

- ❑ **MEDICAL EXAMINATION:** See attached *Instructions for Medical Examination*. Do not open the sealed medical examination envelope(s). You should bring the X-ray film with you to the interview.

SPECIAL NOTE FOR K1 VISA APPLICANTS

Do not marry your petitioner before you have received your visa and traveled to the United States. The law requires K1 visa applicants to remain legally free to marry throughout the process. If you get married, even to your fiancé(e), your petition will be cancelled and cannot be reinstated. If you get married before reaching the US, your K visa application will be void and the petitioner would then have to start a new, different type of immigrant visa case for spouses from the beginning.

SPECIAL NOTE FOR K3 VISA APPLICANTS

K3 visas are for spouses of American citizens. K3 visa applicants **MUST** be married to the petitioner.

INSTRUCTIONS FOR MEDICAL EXAMINATION

As part of your application for a visa to enter the United States, you are required to undergo a medical examination. The following physicians have received authorization from the Embassy to conduct official medical examinations of visa applicants. Medical examinations from any other physician are not acceptable for visa application purposes. The fees listed below are for the medical examination only. You may be required to pay a separate fee for immunizations.

BANGKOK

Bangkok Nursing Home (BNH)

9/1 Convent Road, Silom, Bangkok
Tel. (02) 686-2700

Dr. Kessanee Oralsatheinrakul
Dr. Peter Comer
Dr. Irene Yin-ong Kiatkwankul

Fee: Adults 2,110 Baht
Children (under 15) 1,690 Baht

Bumrungrad Hospital

33 Sukhumvit Soi 3 (Soi Nana Nua), Bangkok
Tel. (02) 667-1000

Dr. Watcharaphong Sae-Chere
Dr. Prapaporn Phimphilai
Dr. Wiwat Wongsirisak
Dr. Yaowarat Wajanaponsan

Fee: Adults 2,160 Baht
Children (under 15) 1,650 Baht

CHIANG MAI

McCormick Hospital

133 Kaewnavarat Road, Chiang Mai
Tel. (053) 921-777

Dr. Uthai Jesadaporn
Dr. Arida Chandacham
Dr. Prasit Iamsurey

Fee: Adults 2,000 Baht
Children (under 15) 1,000 Baht

PLEASE NOTE

You should present your complete medical and immunization records to the physician at your exam appointment.

Bring the following documents to your medical exam:

- Your valid passport
- Three (1 x 1 ½ inches) photographs
- **Medical Examination Forms** (DS2054, DS3030, DS3025 and DS3026) downloadable from http://bangkok.usembassy.gov/immigrant_visas/medforms.html
- Your vaccination records

- All relevant information concerning your medical history:
 - If you are taking any medications, you should know their names and composition.
 - If you currently, or have previously suffered from an illness, have had major surgery or trauma, or physical or mental impairment, please bring documentation from the doctor or medical institution that treated you.

Failure to provide this information during your medical examination will cause your visa process to be delayed. Be assured that the information provided to the doctor is confidential.

IMPORTANT NOTICE TO K VISA APPLICANTS CONCERNING VACCINATION REQUIREMENTS

United States immigration law requires immigrant and K visa applicants to obtain certain vaccinations (listed below) prior to the issuance of a visa. Panel physicians who conduct medical examinations are now required to verify that visa applicants have met the vaccination requirements, or that it is medically inappropriate for the visa applicant to receive one or more of the listed vaccinations:

- Hepatitis A
- Hepatitis B
- Influenza
- Influenza type b (Hib)
- Measles
- Meningococcal
- Mumps
- Pneumococcal
- Pertussis
- Polio
- Rotavirus
- Rubella
- Tetanus and diphtheria toxoids
- Varicella

In order to assist the panel physician, and to avoid processing delays, **all immigrant and K visa applicants** should have their vaccination records available for the panel physician's review at the time of the medical examination. You should consult with your regular health care provider to obtain a copy of your immunization record, if one is available. If you do not have a vaccination record, the panel physician will work with you to determine which vaccinations you may need to meet the requirement. Certain waivers of the vaccination requirement are available upon the recommendation of the panel physician.

Only a physician can determine which of the listed vaccinations are medically appropriate for you, given your age, medical history and current medical condition.